



Request for Information (RFI)

Request for Information (RFI) for: Furniture, Fixtures & Equipment (FF&E)

Reference number: Event Logistics

Issue Date: 12 July 2024

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1. Disclaimer

This Request for Information does not create any obligation, either express or implied, that:

- any tender or procurement process will proceed; or
- if a tender or procurement process does proceed, the participant's tender or other form of application (if any) will be given any preference or special consideration.
- If a tender or procurement process does proceed, the participant's participation in this Request for Information will imply an invitation to a future tender or procurement process.

This Request for Information does not indicate a commitment to any particular course of action.

Respondents might be asked to provide estimated costs to help FIFA understand acquisition and ongoing costs.

Any cost estimates requested are for budgeting purposes only. Should FIFA later decide to issue a quote for services, the respondent will not be held to price estimates provided as part of the RFI.

2. Introduction

2.1. FIFA

The Fédération Internationale de Football Association ("**FIFA**"), based in Zurich, Switzerland, is the international governing body of football, futsal and beach soccer, comprised of 211 member associations from around the world grouped into six confederations regionally.

FIFA's activities extend far beyond its broad spectrum of international competitions, headed by the FIFA World Cup™. FIFA also provides material, financial and promotional resources for developing the game around the world and offers underprivileged communities support. For more information on FIFA and its competitions, please visit the official website at www.FIFA.com.

2.2. FIFA World Cup 2026™

Football is the most popular sport in the world, and the FIFA World Cup™ is its pinnacle. The FIFA World Cup 2026™ will bring the largest event in sporting history to North America. The event will be held in 16 cities across Canada, Mexico and the United States of America and will feature 48 countries, more teams, more fans, and more matches than ever before. For more information on FIFA and its competitions, please visit the official website at <https://www.fifa.com/canadamexicousa2026>.

2.3. FIFA Club World Cup 2025™

FIFA's new prime club competition - the FIFA Club World Cup 2025™ - will grace the world stage in June and July 2025, when 32 of the globe's leading teams gather in the USA for the inaugural edition. This truly global event will bring together the most successful club sides from each of the six international confederations: AFC, CAF, Concacaf, CONMEBOL, OFC, and UEFA. For more information on this tournament, please visit the official website at <https://www.fifa.com/en/tournaments/mens/club-world-cup/usa-2025/articles/teams-dates-venue-groups-draw-matches-tickets>.

2.4. FIFA26 Inc.

FIFA has established a subsidiary in the United States of America, FWC2026 US, Inc. (“**FIFA26 Inc.**” [and collectively with FIFA, “**FIFA/FIFA26 Inc.**”]), to operationally deliver the FIFA World Cup 2026™. FIFA26 Inc. is a 501(c)(4) organization.

2.5. FIFA Event Logistics

FIFA’s Event Logistics department is a specialized functional area primarily responsible for meticulously planning, coordinating, and executing the movement and storage of resources, materials, and services required to support the FIFA World Cup 2026™, FIFA Club World Cup 2025™ and other related events. The department focuses on optimizing the supply chain and transportation processes to ensure smooth and timely delivery of event-related items.

Key Functions of the Event Logistics department are:

- Customs & International Freight Forwarding Operations.
- Material Operations – Provision of Fixtures, Furniture, and Equipment (FF&E) and Material Handling Equipment (MHE).
- Distribution Operations.
- Warehouse Operations.
- Venue Operations.
- Participating Members Association (PMA) Operations – Team Equipment Movement Operations.
- Central Operations – Management & Planning Operations.
- Provision of staff, including management, drivers, crew, etc.

3. Structure of RFI

3.1. Background

The aforesaid FIFA Tournaments will be hosted across three countries, various cities, and venues, requiring a comprehensive and cohesive strategy for FF&E sourcing. The Event Logistics department is committed to a strategy emphasizing sustainability and effective material dissolution post-tournament. We aim to minimize unnecessary purchases and maximize material reuse.

FIFA is approaching the FF&E industry, focusing on suppliers specialized in large-scale projects across North America. The scope includes but is not limited to, seating, tables, storage, shelving, appliances, and other essential fixtures required for the successful execution of the FIFA Events.

3.2. Purpose

The primary purpose of this RFI is to:

Understand Market Offerings and Identify Potential Suppliers:

- Gain insights into the products available in the market.
- Evaluate potential suppliers who meet the high standards required for the FIFA World Cup 2026™.

Assess Sustainability Practices and Dissolution Options:

- Ensure suppliers have robust sustainability practices, including the ability to resell, reuse, and recycle materials.

Cost Estimation:

- Gather preliminary cost information to assist in budgeting and financial planning.

Logistics and Support:

- Understand the logistics support and after-sales services that suppliers can provide.

3.3. An Opportunity to Contribute and Shape

The Event Logistics department views this RFI as an opportunity for professionals within the FF&E industry to contribute their knowledge and experience.

FIFA encourages your participation, acknowledging that it is entirely voluntary. You may choose to answer all or some of the questions. Please note that this process is independent of any subsequent procurement activities, and your participation will not influence any future procurement decisions.

3.4. Strategic and Commercial Partnership

FIFA offers companies and brands various commercial partnership opportunities to increase their recognition and market strength.

If interested, please provide the name, title, and contact details for a marketing contact to discuss FIFA Partnership Opportunities as part of your RFI response.

4. Response section

4.1. Content

Your answers may include as much or as little detail as you feel is necessary.

The response structure is outlined below. Additional information on matters or issues not raised is welcomed.

The deadline for response submission is August 16, 2024.

Company Overview:

- Company name, address, and contact details.
- Brief history and experience in the FF&E industry.
- Key clients and projects, especially in large-scale environments.

Technical Response and Cost Estimates:

- Detailed response to the technical requirements.
- Preliminary cost estimates for products and services, including all applicable import duties and taxes if items must be brought from abroad.
- Technical specifications and certifications.

Sustainability Practices:

- Information on sustainability initiatives and certifications.
- Details on reuse, recycling, and dissolution strategies.
- Case studies or examples of previous sustainable projects.

Logistics and Support:

- Delivery and installation capabilities.
- On-site support and maintenance services.
- After-sales service and warranty information.

References:

- Contact information for references from past clients.
- Testimonials or case studies of similar projects.

4.2. Technical Requirements

The Event Logistics department is seeking information on the specific FF&E list with predetermined specifications with possible sourcing strategies to consider:

- **Purchase:** FIFA purchases the items from the supplier and takes ownership of them.
- **Rental:** FIFA rents the items from the supplier for the duration of the tournaments.
- **Buyback:** This applies to the purchase strategy, where the supplier buys back the FF&E from FIFA after the tournaments at pre-agreed prices.
- **Supplier-offered strategy:** You can offer the FIFA strategy for sourcing FF&E for the upcoming tournaments, ensuring sustainability and effective dissolution.

The specifications, descriptions, quantities, and images provided are preliminary and may be subject to change.

Please provide details on the availability of these items within your company, along with cost estimates.

Additional information on matters or issues not raised is welcomed.

Use the file attached to this document to submit the required information.



FWC2026 FF&E
Catalog - Master V2

5. Questions and Requests for Clarification

Please submit any questions or requests for clarifications about this RFI in writing to the project manager by the deadline for submission of questions and requests for clarification identified in the RFI Schedule. The preferred method of submission is email.

The deadline for questions and requests for clarification is August 02, 2024.

6. Project Contacts


















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






Vlad Abramov – Senior Manager Materials – vlad.abramov@fwc2026.org






Sarah McGibbon – Head of Logistics – sarah.mcgonn@fwc2026.org








Copy to:

Mathyas Valasek – Procurement Manager FWC2026 – mathyas.valasek@fifa.org

Item name	Item description	Material	Color	Length, IN Depth, IN	Width, IN	Height, IN	Capacity, LBS	Item image	UoM	Indicative Requested Quantity	Availability	Purchase Price, USD	Rental Price, USD	Buyback Price, USD
Coffee Maker	12-cup coffee maker with reusable coffee filter. Coffee and consumables not provided.								Each	200				
Kettle	Electric 110V kettle. Capacity 1.0L (approx. 50 oz). Power: 1500-1800W.								Each	300				
Desk Lamp	Standard LED desk lamp, 110V with wall plug.								Each	1100				
Microwave	Countertop mid-size microwave 1.1 cubic feet capacity, 950 watts.								Each	150				
Fridge	Mini fridge with no freezer, approx. 3.3 cubic feet capacity.								Each	400				
Barrier with Belt	Crowd control black post with a retractable belt. Black belt 2 inches wide. Belt length: up to 10 feet. Heavy base with diameter: 14 inches.		Black/Black	14	14	40			Each	16500				
Barrier with Rope	Crowd control chrome post with velvet rope and crown head. Red rope 2 inches thick. Rope length: 5-6 feet. Heavy base with diameter: 14 inches.		Chrome/Red	14	14	38			Each	1000				
Barrier Sign	Letter size sign frame protected by clear acrylic.								Each	500				
Traffic Cone	Weighted base traffic cone. Stackable. Reflective - 3M reflective collars enhance visibility and won't peel off. Height: 28 inches.					28			Each	6000				
Pedestal Sign Holder, Letter	Freestanding display, rotates from portrait to landscape position. Size: letter 8.5 x 11 inches.								Each	400				
Megaphone	50-watt handheld megaphone with rechargeable battery pack (Li-Ion) and detachable microphone. Audio projection modes: voice talking, siren alert, USB, SD, Aux jack, record, and bluetooth.								Each	500				
Umpire Chair	Sturdy and durable construction with a lockable mechanism to ensure safety. Equipped with wheels for relocation and shade/rain protection. Approximate seat height: 6-7 feet.								Each	100				
Hi-Vis Vest	Breathable polyester mesh. Color: yellow; reflective strips. Size: L-XL-XXL.								Each	4000				
Traffic Safety Baton	Color: red; approximately 21 inches. Multiple flashing settings. Rechargeable Li-Ion batteries.								Each	2750				
Surge Protector with USB, 10ft	5-6 outlets, 2-4 USB-A ports, 110V, 15A, 1800W, grounding. Cord length: 10-15 ft; color: white. Cord Type: SJTW.	Plastic	White						Each	4500				
Extension Cord Reel, 50ft	Heavy-duty retractable extension cord reel. 4-6 power outlets and a 110V surge protector; cord length: 50-75 ft; color: any. Professional grade. 1875 maximum watt rated.	Plastic	Any						Each	100				
Ice Cooler	Ice chest on wheels, capacity: 60 qt.			21.5	17.25	19.75			Each	250				

Pallet Truck	Heavy-duty industrial pallet jack 48 x 27 inches; capacity: 5500 lbs.								Each	80				
Platform Truck, Small	Aluminum light-weight, heavy-duty industrial trolley. Solid rubber wheels. Capacity: 2000 lbs. Size: 24 x 48 inches.	Alluminium							Each	60				
Platform Truck, Large	Aluminum light-weight, heavy-duty industrial trolley. Solid rubber wheels. Capacity: 2000 lbs. Size: 30 x 60 inches.	Alluminium							Each	60				
Hand Truck	Aluminum 2-in-1 hand truck, solid rubber wheels, 51 inches high. Capacity: 500 lbs.	Alluminium							Each	150				
Furniture Dolly	Hardwood carpeted dolly with 4-inch solid rubber wheels. Capacity: 750 lbs. Size: 30 x 18 inches.								Each	40				
Stretch Wrap	Cast stretch wrap for general loads up to 2500 lbs. 80 gauge. Roll size: 18 inches x 1500 feet.								Roll	3000				
Pallet Strapping	Strong poly (polypropylene) strapping for securing pallet loads. Width: 5/8 inches. Roll size: 16 x 6 inches. Length: 6000 inches. Thickness: .025 inches.								Roll	40				
Metal Seals for Strapping	Open metal seals for poly strapping. Width: 5/8 inches. Length: 1 1/4 inches. Approximate pack size: 500 pcs/pack.								Pack	40				
Strapping Sealer	Industrial sealer to be used with open metal seals, size: 5/8.								Each	60				
Empty Pallet	Recycled wood pallet with 4-way fork access. Size: 48 x 40 inches.								Each	2000				
Folding Bench, 6ft	Fold-in-half plastic bench, heavy-duty.	Plastic	White	71-72	11.5-12	16.6-17	800-1000		Each	500				
Storage Cabinet Wooden, Counter Height	Counter height lockable wooden storage cabinet with 2-3 adjustable shelves and two swing doors.	Wood	Neutral	22	36	42	150-250 per shelf		Each	350				
Storage Cabinet Steel, High	Industrial full-height lockable metal storage cabinet with 4-5 adjustable shelves and two swing doors. Master Lock Combination Padlock.	Steel	Light Gray	18	36	72	150-250 per shelf		Each	1200				
Task Chair with Arms	Adjustable height mesh task chair, wheelbase, with armrests. 3 1/2" thick seat. Standard tilt with adjustable tension. Fixed armrests. Weight capacity: 275 lbs.	Mesh / Fabric	Black				250-300		Each	5000				
Plastic Folding Chair	Lightweight, durable, flat design, stackable.	Plastic	White				250-300		Each	40000				
Banquet Chair	Stackable banquet chair. Faux leather/vinyl upholstery.	Vinyl	Black				250-300		Each	5000				
Café Chair	Stackable plastic, sturdy, non-foldable chair for indoor and outdoor spaces.	Plastic	Light - white, beige, light grey				250-300		Each	1200				
Café Chair with Arms	Stackable steady chairs with armrests are to be used to accommodate disabled persons and persons with limited mobility in the break areas.	Plastic	White				250-300		Each	600				

Bar Chair with Arms	Adjustable height bar stool with removable armrests and a flat chrome base.	Faux Leather	Chair - black Leg - chrome			25-33	250-300		Each	1000				
Desk Office, Standard (4ft/1.2m)	Desk with sturdy legs at the outside corners. With 90-degree corners (not rounded). No cable grommets or compartments. Size: L 48 in, W 24 in, H 30 in.	Wood	Neutral	48	24	30			Each	4000				
Desk Office, Large (5ft/1.6m)	Desk with sturdy legs at the outside corners. With 90-degree corners (not rounded). No cable grommets or compartments. Size: L 60 in, W 24 in, H 30 in.	Wood	Neutral	60	24	30			Each	4000				
Double Tier Locker	Louvered door, one extra wide - double tier (two cells total) locker. Master Lock Combination Padlock. Size: D 18 in, W 24 in, H 72 in. Weight capacity: 150-250 lbs per shelf.	Steel	Light Gray	18	24	72	150-250 per shelf		Each	2500				
Four Tier Locker	Louvered door, one wide - four-tier (four cells total) locker. Master Lock Combination Padlock. Size: D 18 in, W 18 in, H 72 in. Weight capacity: 150-250 lbs per shelf.	Steel	Light Gray	18	18	72	150-250 per shelf		Each	4500				
Lounge Chair	Office-style armchair for lounges and break areas.	Faux Leather	Black				200		Each	250				
Loveseat	Office-style loveseat (two-seat sofa) for in lounges and break areas.	Faux Leather	Black				400		Each	150				
Sofa, Three Seat	Office-style three-seat sofa for lounges and break areas.	Faux Leather	Black				600		Each	250				
Bean Bag	Bean bag for lounge seating.	Faux Leather / Vinyl	Various						Each	1000				
Floor Mirror	Metal frame, mobile glass mirror on wheels. Mirror size: W 20 in x H 60 in.	Metal / glass	Light grey	24	20	60			Each	250				
Clothes Rack	Mobile, adjustable height clothes rack. Length: 50 in with expandable 12 in pull-out rods. Weight capacity: 150 lbs. Hangers ordered separately.	Steel	Chrome	50		55-65	150		Each	300				
Floor Safe	Digital lock safe. Three adjustable/removable shelves. Inside size: W 18.25 in x D 13 in x H 26 in. Door opening: W 13.75 in x H 22.25 in.	Steel		20	21	29			Each	60				
Shelving Unit, Plastic	Lightweight, heavy-duty plastic shelving unit with five tiers. Size: D 18 in x W 36 in x H 72 in. Weight capacity: 150-250 lbs per shelf.	Plastic	Black	18	36	72	150-250 per shelf		Each	2000				
Shelving Unit, Metal	Botless steel storage rack with 5-6 shelves for storing heavy items.			18	36	72	400		Each	500				
Table Folding Rectangle, Standard (4ft/1.2m)	Plastic table with folding legs, solid tabletop, and solid legs. Size: L 48 in x W 24 in x H 30 in.	Plastic	White	48	24	30			Each	3000				
Table Folding Rectangle, Large (6ft/1.8m)	Plastic table with folding legs, solid tabletop, and solid legs. Size: L 72 in x W 30 in x H 30 in.	Plastic	White	72	30	30			Each	5000				
Café Square Table	Sturdy, round steel powder-coated base with 3" diameter steel column. Seating capacity - 4 persons. Suitable for indoor and outdoor spaces. Size: W/L 36 in x H 30 in.	Laminated wood	White or Light Wood Base - light color	36	36	30			Each	500				
Round Bar Table	Round standing height table for 4 persons with a flat stable round base. Size: Diameter 30 in x H 42 in.	Wood	White Base - chrome.	30	30	42			Each	60				

Standing Height Table (6ft/1.8m)	Standing height indoor rectangular table for working or dining positions. To be used with or without bar chairs. Size: L 72 in x W 36 in x H 42 in.	Wood	White	72	36	42			Each	150				
Coffee Table	Small coffee or end table for lounges.	Wood	Neutral	24	24	20			Each	350				
Outdoor Umbrella	Round outdoor folding umbrella. Diameter 108 inches; height: 102 inches.		White Beige Light grey	108	108	102			Each	2000				
Umbrella Base	Heavyweight (54 lbs) two-point stem fixing base for outdoor umbrella. Size: L 20 in x W 20 in x H 21 in.	Black		20	20	21			Each	2000				
Circular Sandbag	Circular filled sandbag for umbrellas or tables. Up to 25 lbs each.	Black							Each	4000				
Football Table	Football table for lounges, including spare ball set.			55	30	35			Each	80				
Table Tennis	Mobile foldable table tennis.								Each	80				