



**HARRIS COUNTY – HOUSTON SPORTS AUTHORITY
2025 AAU JUNIOR OLYMPIC GAMES
JULY 2025 – AUGUST 2025
REQUEST FOR PROPOSAL**

2025 AAU JUNIOR OLYMPIC GAMES REQUEST FOR PROPOSAL

The Harris County – Houston Sports Authority is receiving proposals from Event Rental and Equipment providers for the purposes of evaluating and identifying a vendor to provide equipment for the 2025 AAU Junior Olympic Games.

Please note that there is potential for service needs at multiple venues throughout Houston due to the size and scope of this event.

About the AAU Junior Olympic Games

The AAU Junior Olympic Games are known at the largest youth multi-sport event in the United States. It consists of nearly 15,000 youth athletes from around the country competing in 12+ sports and includes an action-packed Celebration of Athletes. In attendance are teams, coaches, family, and friends, many of whom make the trip to Houston their family's summer vacation. This summer will mark the 59th anniversary and the 4th time Houston has hosted the Games. The Local Organizing Committee works under the guidance of the Harris County-Houston Sports Authority and serves as the liaison between the AAU and the City of Houston. The committee aims to identify, create, and execute business and community engagement opportunities surrounding the AAU Junior Olympic Games.

Duration

Estimated load-in/setup date(s): July 14th – 18th, 2025

Event Dates: July 23rd – August 2nd, 2025

Estimated load-out/strike date(s): July 31st – August 5th, 2025

Scope

Submissions should include pricing for various pieces of rental equipment including but not limited to tents, 8ft tables, 6ft tables, standard linens/table covers, folding chairs, tent fans, tent lights, barricades, and stanchion. An example of tenting needs is listed below – All numbers are subject to change based on final event needs.

The largest need for equipment will be at Turner Stadium in Humble, Texas. Please refrain from visiting the site until notified of selection. Site visits will be arranged as the event gets closer.

AAU JO Games - T&F Tent Count (Example)					
#	Name	Area	Quantity	Tent	Walls
1	Clerking Tents	Clerking	1	60' x 160'	0
2	Discus	Field Events	1	20' x 20'	0
3	Implement Weigh In	Field Events	1	20' x 20'	0
4	Field Event Check-In	Field Events	1	20' x 20'	0
5	Shot Put 1/Turbo Jav	Field Events	1	20' x 20'	0
6	Shot Put 2	Field Events	1	20' x 20'	0
7	Shot Put 3	Field Events	1	20' x 20'	0
8	Shot Put 4	Field Events	1	20' x 20'	0
9	Pole Vault	Field Events	1	20' x 20'	0
10	Javelin	Field Events	1	20' x 20'	0
11	Long Jump/Triple Jump #1	Field Events	1	20' x 20'	0
12	Long Jump/Triple Jump #2	Field Events	1	20' x 20'	0
13	Athlete Staging	Grass near the 200m mark on the track	1	40' x 60'	0
14	Athlete Staging	Grass under West side of scoreboard	1	20' x 15'	0
15	Infield 1	In-field of the track near the north side	1	40' x 40'	0
16	Infield 2	In-field of the track near the south side	1	40' x 60'	0
17	Kids Safety Zone	Grass near south west side of Home stands	1	20' x 20'	0
18	Awards Tent	Outside awards gym	1	20' x 40'	0
19	Warm Up Track	Warm Up area	1	20' x 20'	0
20	Cooling Tent #1	Vendor Alley	1	40' x 80'	0
21	Cooling Tent #2	Behind Visitor Bleachers	1	40' x 40'	0
22	Cooling Tent #3	Behind Visitor Bleachers	1	40' x 40'	0
	Vendors				
23	Vendor 1 - Location C	(Home Side Stands)	1	10' x 30'	4
24	Vendor 1 - Location B	Tent City/Vendor	1	20' x 40'	4
25	Vendor 1 - Location A	Near Clerking Entrance/Exit	1	20' x 30'	4
26	Vendor 2	Vendor Alley	1	40' x 80'	4
27	Vendor 3	Vendor Alley	1	10' x 20'	4
28	Vendor 4	Vendor Alley	1	10' x 10'	4
29	Vendor 5	Vendor Alley	1	10' x 10'	4
	Miscellaneous				
A	Field Vols	Field Events	1	10' x 15'	0
G	Security Warm Up Track	Crosswalk for Warm Up Track	1	10' x 15'	0
K	Cooling Zone Gate Vol	cooling zone gate vol	1	10' x 15'	0
L	Security VIP parking	Blue Lot/VIP entrance	1	10' x 15'	0
	Total		33		

Timeline

Submissions are open from *March 3rd, 2025*, and will be accepted until *EOD March 17th, 2025*.

Please email submissions and questions to the contact(s) listed below.

Instructions to Bidder

Bidders should address the following in their proposals:

- Cost proposal – Please provide estimates for the items listed above in addition to any delivery, administrative, permitting, or overtime charges.
- Administrative Control – Please detail plans and procedures to monitor and assure contract compliance. Include methods of quality control, contract administration, audits, etc.
- Event Oversight – Please confirm that you can provide an on-call point of contact, if selected, throughout the duration of the event.

General Terms and Conditions

- Contract award will be based on evaluation of Proposals and determination of the best contractor to perform the work, including proposal value, ability to perform the work and other factors deemed relevant.
- All work is to be performed in a workmanlike manner, consistent with best practices in the industry for the type of work performed.

Contacts

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