



**HARRIS COUNTY – HOUSTON SPORTS AUTHORITY
2025 AAU JUNIOR OLYMPIC GAMES
JULY 2025 – AUGUST 2025
REQUEST FOR PROPOSAL**

2025 AAU JUNIOR OLYMPIC GAMES REQUEST FOR PROPOSAL

The Harris County – Houston Sports Authority is receiving proposals from event security providers for the purposes of evaluating and identifying a vendor to provide third-party security services for multiple venues during the days leading up to, during, and following the 2025 AAU Junior Olympic Games. Interested vendors can submit proposals for staffing at all venues, or individual proposals for specific venue needs highlighted below. Please note that there is potential for multiple contracts, as the GRB Convention Center & Turner Stadium may be awarded independently.

Please note that there is potential for service needs at multiple venues throughout Houston due to the size and scope of this event.

About the AAU Junior Olympic Games

The AAU Junior Olympic Games are known at the largest youth multi-sport event in the United States. It consists of nearly 15,000 youth athletes from around the country competing in 12+ sports and includes an action-packed Celebration of Athletes. In attendance are teams, coaches, family, and friends, many of whom make the trip to Houston their family's summer vacation. This summer will mark the 59th anniversary and the 4th time Houston has hosted the Games. The Local Organizing Committee works under the guidance of the Harris County-Houston Sports Authority and serves as the liaison between the AAU and the City of Houston. The committee aims to identify, create, and execute business and community engagement opportunities surrounding the AAU Junior Olympic Games.

Duration

The Harris County – Houston Sports Authority aims to provide third-party services to multiple venues from July 14th – August 5th, 2025. The breakdown of estimated coverage dates per venue is below:

Venue	GRB Convention Center	Turner Stadium
Estimated Coverage Dates	7/18/25 – 8/4/25	7/14/25 – 8/5/25

Scope

Selected contractor shall provide uniformed security services in and around AAU Junior Olympic Games events at the George R. Brown Convention Center (Downtown Houston) as well as Turner Stadium (Humble). Estimated security coverage needs for each venue are detailed in appendices I & II. Contract security personnel will provide a variety of services which may include but is not limited to the following general tasks: entry and egress access control, roving patrols of interior and exterior building areas, vendor and employee credential verification, coordination of deliveries, and asset protection.

Contractor shall provide appropriate and necessary supervision for all Contractor's employees and shall be solely responsible for instituting and invoking disciplinary action of employees not in compliance with Contractor's rules and regulations, as well as any other policy established by the contracting parties. Contractor should also ensure hiring, training and administration of motivated and professional employees that meet or exceed both Contractor's and HCHSA's standards.

Timeline

Submissions are open from *March 3rd, 2025*, and will be accepted until *EOD March 17th, 2025*.
Please email submissions and questions to the contact(s) listed below.

Instructions to Bidders

Bidder should address the following items in response to this RFP.

1. Management Approach – Please describe how the firm will be organized to manage this project. Please also indicate by position or title the person who will have the overall responsibility for the account.
2. Personnel Selection Process – Please describe how the recruitment and selection of staff is accomplished. All personnel and supervision provided under this RFP must be thoroughly trained, experienced and qualified to perform the work to which they are assigned.
3. Administrative Control – Please detail plans and procedures to monitor and assure contract compliance of security services. Include methods of quality control, contract administration, audits, etc.
4. Cost Proposal – Please provide billing rates for each of the following, including overtime policies, holiday policies and rates.
 - a. Security Event Staff (unarmed)
 - b. Security Event Staff (armed, if applicable)
 - c. Security Supervisor
 - d. Security Event Manager (if applicable)

General Terms and Conditions

- Contract award will be based on evaluation of Proposals and determination of the best contractor to perform the work, including proposal value, ability to perform the work and other factors deemed relevant.
- All work is to be performed in a workmanlike manner, consistent with best practices in the industry for the type of work performed.

Contacts

Blake Maniscalco

Director, Event Operations

bmaniscalco@houstonports.org

James Megna

Director, Event Services

jmegna@houstonports.org

Appendix I – Sample GRB Staffing

Note: Exact staffing numbers are subject to change and include the need for overnight coverage.

<u>Date/Shift</u>	<u>Role</u>	<u>Est. Quantity</u>	<u>Total Hours</u>
7/18/25	Supervisor	1	12
7/18/25	Event Staff	4	48
7/19/25	Supervisor	1	12
7/19/25	Event Staff	4	48
7/20/25	Supervisor	1	12
7/20/25	Event Staff	4	48
7/21/25	Supervisor	1	12
7/21/25	Event Staff	4	48
7/22/25	Supervisor	1	12
7/22/25	Event Staff	4	48
7/23/25	Supervisor	2	24
7/23/25	Event Staff	11	132
7/24/25	Supervisor	2	24
7/24/25	Event Staff	11	132
7/25/25	Supervisor	2	24
7/25/25	Event Staff	11	132
7/26/25	Supervisor	2	24
7/26/25	Event Staff	11	132
7/27/25	Supervisor	2	24
7/27/25	Event Staff	11	132
7/28/25	Supervisor	2	24
7/28/25	Event Staff	11	132
7/29/25	Supervisor	2	24
7/29/25	Event Staff	11	132
7/30/25	Supervisor	2	24
7/30/25	Event Staff	11	132
7/31/25	Supervisor	2	24
7/31/25	Event Staff	11	132
8/1/25	Supervisor	1	12
8/1/25	Event Staff	4	48
8/2/25	Supervisor	1	12
8/2/25	Event Staff	4	48
8/3/25	Supervisor	1	12
8/3/25	Event Staff	4	48
8/4/25	Supervisor	1	12
8/4/25	Event Staff	2	24
Supervisor Estimated Total		27	324
Event Staff Estimated Total		133	1,596
Overall Estimated Total		160	1,920

Appendix II – Sample Turner Stadium Staffing

Note: Exact staffing numbers are subject to change and include the need for overnight coverage.

<u>Date/Shift</u>	<u>Role</u>	<u>Est. Quantity</u>	<u>Total Hours</u>
7/23/25	Supervisor	0	0
7/23/25	Event Staff	2	24
7/24/25	Supervisor	0	0
7/24/25	Event Staff	2	24
7/25/25	Supervisor	1	12
7/25/25	Event Staff	4	48
7/26/25	Supervisor	3	45
7/26/25	Event Staff	10	138
7/27/25	Supervisor	3	45
7/27/25	Event Staff	10	138
7/28/25	Supervisor	3	45
7/28/25	Event Staff	36	505
7/29/25	Supervisor	3	45
7/29/25	Event Staff	36	505
7/30/25	Supervisor	3	45
7/30/25	Event Staff	36	505
7/31/25	Supervisor	3	45
7/31/25	Event Staff	36	505
8/1/25	Supervisor	3	45
8/1/25	Event Staff	36	505
8/2/25	Supervisor	3	45
8/2/25	Event Staff	36	505
8/3/25	Supervisor	0	0
8/3/25	Event Staff	2	24
8/4/25	Supervisor	0	0
8/4/25	Event Staff	2	24
Supervisor Estimated Total		25	372
Event Staff Estimated Total		248	3,450
Overall Estimated Total		273	3,822